



The goal of the Minnesota Building Permit Technicians Association is to provide, promote, and support education, networking, professionalism, certification, and recognition of its membership.

2023 Membership Information & Application For New and Renewing Members

NOTE: Memberships are for one calendar year. Membership applications may be submitted at any time during the year; however, memberships are not prorated. Membership dues include the cost of regular meetings. Guests are welcome to attend meetings. \$20.00 at the door.

Date:

Membership Categories and Dues Schedule

Governmental Membership: A *Governmental Membership* is a governmental unit or a municipal department that is engaged in the administration, formation, or enforcement of laws, ordinances, rules or regulations that relate to public health, safety, and welfare in the built environment. Each *Governmental Membership* includes the number of voting representatives specified below. *Governmental Membership Representatives* shall be designated in writing on this application, and shall be employees or officials of the unit or of the department as described above.

Governmental Membership Annual Dues and Voting Representatives are Based on Population		
Population of Jurisdiction	Annual Dues	Number of Voting Representatives
0 to 75,000	\$100.00	Two (2) Voting Representatives
More than 75,000	\$200.00	Four (4) Voting Representatives

Agency Membership: An *Agency Membership* is a governmental agency – **not a municipality** – that is involved with the administration of building, land use, and/or other related development codes of a political subdivision or municipality. (e.g.: Soil and Water Conservation District Office, DNR, MPCA.) Each *Agency Membership* includes one(1) voting representative. The *Agency Representative* shall be designated in writing on this application. **Annual Dues: \$100.00.**

Corporate Membership: A *Corporate Membership* is an organization such as an association, a society, a testing laboratory, an institute, a university, a college, a company, a manufacturer, or a corporation interested in the purposes and objectives of the Chapter. Each *Corporate Membership* includes one (1) voting representative. The *Corporate Representative* shall be designated in writing on this application. **Annual Dues: \$100.00.**

Courtesy Membership: A *Courtesy Membership* is extended to the MBPTA's ICC (International Code Council) Liaison with no annual or meeting dues. A *Courtesy Membership* has no voting privileges. **No Annual Dues.**

Special Membership: A *Special Membership* is considered a special case and will be handled by vote of the Executive Board. In making application for a *Special Membership*, please attach a description of your position, company you work for; and a short description of your interest in MBPTA membership. Each *Special Membership* is allowed one (1) voting representative. The *Special Representative* shall be designated in writing at the time of application. **Annual Dues: \$50.00.**

MBPTA Membership Application

Write Checks Payable to "MBPTA."

Mail Application and Check to:

MBPTA

c/o Julie Hultman

City of Oak Park Heights | 14168 Oak Park Blvd. N.

Oak Park Heights, Minnesota 55082

Phone: 651.351.1661 | Fax: 651.439.0574

jhultman@cityof oakparkheights.com

Or Venmo – Julie Hultman@MBPTA01

For the Calendar Year:

2	0	2	3
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Amount Enclosed: \$

				.00
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Jurisdiction/Company/Organization: _____

Address: _____ City: _____ State:

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 Zip:

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Telephone: _____ ICC Certified Permit Technician: Yes, or No

*** Please Indicate the Membership Category and the Designated Voting Representative(s) ***

Governmental Membership, Population Less than 75,000Annual Dues: \$100.00

Name of Voting Representatives	Title/Position	E-mail Address (REQUIRED MUST BE LEGIBLE)

*Add Additional Non-Voting Individuals from Your Organization on additional page.

Governmental Membership, Population Greater than 75,000Annual Dues: \$200.00

Name of Voting Representatives	Title/Position	E-mail Address (REQUIRED MUST BE LEGIBLE)

*Add Additional Non-Voting Individuals from Your Organization on additional page.

Agency MembershipAnnual Dues: \$100.00

Name of Voting Representative	Title/Position	E-mail Address (REQUIRED MUST BE LEGIBLE)

Corporate MembershipAnnual Dues: \$100.00

Name of Voting Representative	Title/Position	E-mail Address (REQUIRED MUST BE LEGIBLE)

Special MembershipAnnual Dues: \$50.00

Name of Voting Representative	Title/Position	E-mail Address (REQUIRED MUST BE LEGIBLE)

Additional individuals in your organization can be listed on a separate page.

*Provide names of others in your organization to add to our mailing list for industry-related news and information from MBPTA.

Name/Signature

Jurisdiction

Telephone

E-Mail

Minnesota Building Permit Technicians Association

Providing, Promoting, and Supporting Education, Networking, Professionalism, Certification, and Recognition of our Membership

MBPTA Members are Encouraged to be Engaged with the Organization

What might you do for your organization?

I can...

- Attend meetings.
- Renew my membership every year.
- Take meeting minutes to help the secretary.
- Serve on a committee.
- Host a meeting in my city.
- Mentor a new member.
- Help someone host a meeting in their city.
- Help design and create flyers or brochures or notices or announcements.
- Write thank-you notes on behalf of the organization.
- Send out group emails to members about meetings and events.
- Help format and update meeting agendas.

I might...

- Consider being an officer.
- Be able to find an education presenter.
- Be able to house the MBPTA library and organize lending of library resources.
- Staff an MBPTA information "booth" at an event.
- Be able to organize, store, and showcase MBPTA memorabilia.

Name: _____

I am...

- Proficient in word and can format documents.
- Know how to work with MS Publisher.
- Good with budgets and numbers and spreadsheets.
- Willing to mentor a new officer or committee member in their new role.
- Knowledgeable about Website design.
- Skilled with Facebook.
- ICC certified and can help someone who wishes to take the ICC PT examination.

I like...

- To organize things.
- To shop.
- Learning about building codes.
- Planning events.
- Social media.
- Chatting on the phone.
- Education that is technical code information.
- Education on soft skills.

I Wish...

- _____
- _____

Email: _____