



Minnesota Building Permit Technicians Association

Volume 14, Issue 2

March/April 2011

“The goal of the Minnesota Building Permits Technicians Association is to provide, promote, and support education, networking, professionalism, certification, and recognition of its membership.”

INSIDE THIS ISSUE

- PREZ LETTER PAGE 2
- NEXT MEETING AGENDA PAGE 3
- MBPTA NEWS & UPDATES PAGE 4
- MEETING DATES PAGE 4
- MINUTES PAGE 5-7
- PERMIT TECH QUESTIONS PAGE 8
- ANSWERS PAGE 9

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Secretary II

Position Vacant

Treasurer II

Position Vacant



Thank you Barb Benesch & Patti Wasmund!
We appreciate your years of service
and dedication as an MBPTA Officers.

Above photos: Barb Williams, President & Barb Benesch (past Secretary I), Patti Wasmund (past Treasurer I)



Lead Certification Education...

February 15, 2011 MBPTA Meeting
Members welcomed...

Dan Locher, MDH & Charlie Durenberger, CCLD - gave presentations on Lead Certification and the jurisdiction's verification of contractor's lead certification.



Over 30 members and guests attended this Education in Minnetonka! We had a full house.



Memberships start as low as \$50 per year. The 2011 membership application can be found at: WWW.MBPTA.ORG

BENEFITS OF MEMBERSHIP INCLUDE:

- ✓ Quality Education and Training Opportunities
- ✓ Discounts on Seminar Rates
- ✓ Wide Variety of Networking Opportunities
- ✓ Scholarships for Higher Learning Programs for Members and Children

Mail your completed membership form and check to:
Katie Schlundt
City of Roseville
2660 Civic Center Dr
Roseville, MN 55113

Make checks payable to:
MBPTA



Hi all!

It's too bad winter's grip isn't quite ready to let go 'cuz I'm ready for Spring! After attending the Home & Garden Show last weekend it looks like I'm not the only one – it was packed!

I wish to thank last month's speakers Dan Locher (MDH) & Charlie Durenberger (CCLD). I am sure glad they came to answer our questions because our attendance showed that they were certainly needed. Thanks so much you guys – we honestly appreciated it!!

I hope you all had an opportunity to attend one of the two building institutes offered this past January and February. It was wonderful having to choose from the variety of classes and teachers they offered. Whether you were able to attend or not, and have ideas for next year's institutes, just let myself or Vice President Michele Engberg know so we can pass on your ideas during the education planning meetings. A lot of work goes into planning these institutes – your input is critical and appreciated.

Our next meeting will be held on March 29th in Roseville. After the meeting, we will have Sara Westly with the Minnesota Department of Revenue who will address the *Revenue Reporting* municipalities must do if they issue licenses to contractors within the municipalities. Steve Her-nick, State Building Official, will attend the meeting for a “meet & greet”, an update from the Department of Labor & Industry, and a question-and-answer session.

Barb Williams, MBPTA President

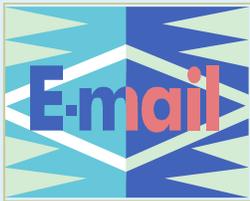
Regular Meetings

Meetings typically include a business meeting, an educational/informational component, and refreshments.

MBPTA Members: The meeting fee is included in the annual membership dues.

Guests are welcome to attend: \$20.00 at the door. Please RSVP.

RSVP Gail Keykal
at
[gkeykal@ci.new-
hope.mn.us](mailto:gkeykal@ci.new-hope.mn.us)
if you are
attending the
March
meeting in



**MBPTA
MEETINGS
ARE THE
LAST
TUESDAY OF
EVERY
OTHER
MONTH AT
9:30 A.M.,
UNLESS
NOTIFIED
OTHERWISE.**

**Next Meeting: Tuesday, March 29, 2011
City of Roseville at 9:30 a.m.**

AGENDA

1. CALL TO ORDER
2. INTRODUCTIONS OF MEMBERS, GUESTS AND OFFICERS
3. APPROVAL OF MINUTES: FEBRUARY 15, 2011 (MINNETONKA)
4. APPROVAL OF TREASURER'S REPORT
5. COMMITTEE REPORTS
 - A. **EDUCATION COMMITTEE**
 - I. U OF M – MICHELE ENGBERG
 - II. REGION III – ROGER AXEL
 - III. MNSCU (MN STATE COLLEGES & UNIVERSITIES) BOARD – MATT SIMONEAU
 - B. **COMMUNICATIONS COMMITTEE** – BARB WILLIAMS / MAY VANG
6. GENERAL BUSINESS
 - A. **SHARE - THE - LOAD INITIATIVE**
 - I. DISCUSSION
 - II. ASSIGNMENTS
 - B. **EDUCATION MEETING TO FOLLOW MEETING / SPEAKERS**
 - C. **PERMIT TECH – QUESTION & ANSWER REVIEW**
 - D. **OPEN FLOOR FOR COMMENTS / QUESTIONS / DISCUSSIONS**
7. ADJOURNMENT

IMMEDIATELY AFTER THE REGULAR MEETING SARA WESTLY WITH THE MINNESOTA DEPARTMENT OF REVENUE WILL ADDRESS THE *REVENUE REPORTING* MUNICIPALITIES MUST DO IF THEY ISSUE LICENSES TO CONTRACTORS WITHIN THE MUNICIPALITIES.

STEVE HERNICK, STATE BUILDING OFFICIAL, WILL ATTEND THE MEETING FOR A "MEET & GREET", AN UPDATE FROM THE DEPARTMENT OF LABOR & INDUSTRY, AND A QUESTION-AND-ANSWER SESSION.

CARING FOR OUR COMMUNITY:

- ◆ CASH OR CHECK DONATIONS FOR FOOD TO "HUNGER SOLUTIONS OF MN" ARE BEING ACCEPTED. PLEASE MAKE YOUR CHECKS PAYABLE TO "HUNGER SOLUTIONS OF MN" AND THANKS FOR GIVING.



MBPTA NEWS & UPDATES

2011 MBPTA MEETINGS:

March 29	◆ Roseville (directions on 9)
May 24	◆ New Hope
July 26	◆ New Brighton
September 27	◆ Circle Pines
October 25	◆ TBD (Fall Education Day)
November 29	◆ Otsego (ABM Meeting)

VISIT OUR NEW AND IMPROVED WEBSITE AT WWW.MBPTA.ORG !

THINGS YOU CAN FIND WHEN VISITING:

- ◆ Links to other Permit Tech websites
- ◆ How to Become a Certified Permit Tech
- ◆ Upcoming Events and Education
- ◆ MBPTA's Lending Library

State Delays Requirement to Verify Lead Certifications

On February 17th, Governor Dayton signed his first bill into law. This new law delays, until August 1st, the requirement that Building Officials verify residential contractors' lead certification when such certification is required by EPA rules. In short, the EPA rules (with some exceptions) require lead certification for renovation, repair, and painting (RRP) in pre-1978, child-occupied, residential buildings.

The Minnesota law does not change the EPA requirements; however, it is less comprehensive and applies only to verification of *residential* contractors. Additionally, although the EPA requires certification both for *firms* and for *individuals* within the firm, the Minnesota law requires verification only of the *Firm Certification*. The Minnesota Law is written into the 2010 Minnesota State Statutes 326B.106, subdivision 13 and subdivision 14.

According to the Minnesota Department of Labor and Industry (DLI), the Minnesota law means that if a contractor does not have a required certification or if the certification is not valid, then the building department should not issue that contractor a building permit for work that would require such EPA certification. The intent of the law is to have properly-trained, EPA-certified individuals involved in projects that may disrupt surfaces that contain lead. Of course, the overarching concern is for the interest and safety of the public.

When the Minnesota Law takes effect, building departments can verify EPA "Firm Certifications" on the EPA Website at <http://epa.gov/lead>. Links to EPA information can be found on the Minnesota Department of Labor and Industry (DLI) Website at <http://dli.mn.gov/CCLD/LicVerify.asp> and on the Minnesota Building Permit Technicians (MBPTA) Website at <http://mbpta.org>.

Individual municipalities and building departments will need to determine how best they can administer the new rule. Under Minnesota State Statute 326B.814, subdivision 2, a municipality may charge a surcharge for verification of this certification.

The Minnesota Department of Labor and Industry has a Web page with multiple links to additional information on the Minnesota Rule and on Lead Certification. Visit the DLI page at <http://www.dli.mn.gov/CCLD/lead.asp>.

**Meeting Minutes
Tuesday, February 15, 2011
Minnetonka City Hall**

The meeting was called to order at 9:35 am by President Williams. The following officers were present: President, Barb Williams; Vice-President, Michele Engberg; Secretary I, May Vang; and Treasurer I, Katie Schlundt. The following members and guests were present: Britt Pease, Robbie Hiltz, Jeff Pleski, Carri Levitski, Jackie Onischuk, Mary Fitz, Jeanne Witczek, Barb Benesch, Gail Keykal, Jan Rosemeyer, Katy Okerstrom, Amy Woitalla, Debi Close, Patti Dillon, Theresa Peterson, Tracy Thorstenson, Charlie Durenberger, Dan Locher, Megan Bonnema, Heidi Heller, Sandy Rickerl, Patty Belak, Ben Eggan, Amy Varani, Joy Fleury, Heather Rogers, Jeanne McMarcus, and Jean Icrala.

Introductions took place.

Minutes

Member Benesch made a motion, seconded by Member Witczek to approve the minutes of November 23, 2010. The motion passed unanimously.

Treasurer's Report

Treasurer Schlundt stated the beginning balance of \$7,405.51, expenditures of \$310.90 and ending balance of \$7996.15.

Committee Reports

Education

U of M - Vice-President Engberg recapped the MBPTA-sponsored education that was offered at the 2011 Annual Institute for Building Officials. Matt Simoneau's class presented a session on "Intent and Purpose of Building Codes." Roxanne Michael did a class on Communication, specifically for those working in Code administration.

Region III – President Williams gave a brief update on the Region III Institute which was held the week of February 7-11. She stated that Barb Hoese's class, "Leading from the Middle"- was very good. Vice-President Engberg added that Greg Karow's class, "Design Principals of the IBC," was well done and covered many things that are in the Permit Technician's scope of practice. Bill Joynes presented an outstanding seminar on Ethics and Emotional Intelligence.

Vice-President Engberg encouraged all members and quests to complete the "exit ticket" that the Board had put together to gather Education topics and ideas. She also encouraged members to stay after the regular meeting for the Education Committee meeting.

Communications Committee

Member Pease complimented President Williams on the updated and new look of the web site. It's easy to use and has up-to-date links. These are some of the members' ideas for the webpage:

- Add a search engine
- Have links to education handouts
- Share slides of education

President Williams stated that she appreciates any input that members may have for the web site.

State Advisory Board

Vice-President Engberg reported that the BIT Advisory Board has been disbanded; she read a statement from the Board chairman. She added that although the BIT Advisory Board is disbanded, the program is not dead. It is anticipated that a new board will be created by MNSCU under the MNSCU guidelines for advisory committees. Bit classes are still being offered. The two year Building Inspection Technology AAS Degree has been suspended. However, there is a two year Construction Management degree, as well as BIT Certificates, which are still available.

General Business

2011 MBPTA Officers

Treasurer II - President Williams stated that this position is still available and gave a brief description of the position.

Secretary II - President Williams stated that this position is still available and gave a brief description of the position.

Officers have a task list that members can sign up to help with single tasks. Vice-President Engberg stated that MBPTA is not an organization of Officers but this should be a member's organization therefore the Officers are asking the members to help with tasks.

Committee Volunteers Needed – all committees

President Williams states that all the Committees are looking for volunteers. Please talk to a current Officer if you are interested.

Volunteer Event

Feed My Starving Children – Treasurer I Schlundt led this volunteer event last year and it was fun and successful. President Williams stated that Treasurer Schlundt will send an email blast with available dates to members.

Ronald McDonald House- Member Pease states that she really enjoyed this project last year. President Williams stated that this event was led by past Treasurer I Wasmund, but if any member is interested in organizing this event to let the Officers know. President Williams states that if members have charity event ideas to share them with the MBPTA membership; she added that charity events are a good opportunity to do good, have fun and get together for the organization. Member Okerstrom suggested a money donation to a charity; the group would have to determine what charity gets the money.

Permit Tech Questions

President Williams reviewed the Permit Tech questions and answers that were in our November/December newsletter.

Officer Awards

Award Presentation to past Secretary I Barb Benesch and past Treasurer I Patti Wasmund - Certificate and award was presented to past Secretary Benesch for her many years of service and dedication to MBPTA. Past Treasurer I Wasmund was not present for her award and certificate.

Open Floor for Comments/Questions/Discussions

Members received an update on the medical condition of Debbie Hegedus from Maple Grove. Her husband set up a Caring Bridge web site if members are interested in posting words of encouragement for Debbie.

Adjournment

Member Benesch made a motion, seconded by Member Witzcek, to adjourn the meeting at 10:14 a.m.

Respectfully Submitted,

May Vang
MBPTA Secretary I

Immediately following the meeting, Dan Locher (MDH) and Charlie Durenberger (CCLD), gave a presentation on Lead Certification and the jurisdiction's verification of contractor's lead certification.



February's MBPTA meeting.

PERMIT TECH QUESTIONS

3-29-11

1. By definition, a sunroom addition is a one-story addition added to an existing building has a glazing area in excess of ____ percent of the gross area of the structure's exterior walls and roof.
- 20
 - 25
 - 40
 - 60

Ref. IBC, Section 1202 Definitions

2. According to Table 502.1 in the International Zoning Code, what is the minimum side yard setback in Division I C ?
- 5
 - 10
 - 15
 - 20

Ref. International Zoning Code, pg. 17

3. If a building official brings enforcement action against someone for a reason other than bringing the alleged code offender to justice, that is called:
- Malice
 - Slander
 - Libel
 - Defamation

Ref. Legal Aspects, pg. 95

4. A home occupation may employ ____ persons other than those related by blood, marriage or adoption.
- 1
 - 2
 - 3
 - None of the above

Ref. International Zoning Code, pg. 27

5. If you require emergency repair work, you are required to get a permit within ____ working days.
- 1
 - 3
 - 7
 - No permit is required

Ref. IBC, 105.2.1



IS THIS A SNOW CARVING?

DIRECTIONS TO CITY OF ROSEVILLE
 2660 CIVIC CENTER DRIVE
 ROSEVILLE, MN 55113 651-792-7000



From East: Take I-694 WEST, keep LEFT to take I-35E S via EXIT 46 toward St. Paul, merge onto MN-36 W via EXIT 111B toward Minneapolis, take the LEXINGTON AVE exit, turn right onto LEXINGTON AVE, turn left onto COUNTYROAD C W (just past Rose Place), take 1st RIGHT onto CIVIC CENTER DR 2660 CIVIC CENTER DRIVE

From West: Take I-694 EAST, keep RIGHT then take exit 42A toward SNELLING AVE south, turn LEFT on COUNTYROAD C W, turn LEFT CIVIC CENTER DR 2660 CIVIC CENTER DRIVE

From North: Take 35W SOUTH, exit onto I-694 E, keep RIGHT then take exit 42A toward SNELLING AVE south, turn LEFT on COUNTYROAD C W, turn LEFT CIVIC CENTER DR 2660 CIVIC CENTER DRIVE

From South: Take 35W NORTH, exit onto I-694 E, keep RIGHT then take exit 42A toward SNELLING AVE south, turn LEFT on COUNTYROAD C W, turn LEFT CIVIC CENTER DR 2660 CIVIC CENTER DRIVE

ANSWERS TO PERMIT TECH QUESTIONS:

- 1) C. 40
- 2) A. 5
- 3) A. Malice
- 4) A. 1
- 5) A. 1

NEWSLETTER EDITOR INFORMATION

If your e-mail address changes or if you change places of employment, please let us know so that we can update our e-mail list!

Thank you!!

We would love to receive articles for this newsletter! If you have any information, ideas or tidbits you would like to share, let us know.

May Vang, Secretary I

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